

**RASHTRIYA SANSKRIT VIDYAPEETHA : : TIRUPATI (A.P.)**  
**(Deemed to be University – Established under section 3 of UGC Act, 1956)**

F.No. RSVT/Estt./Appts./2018/

Dated 07.02.2018

**NOTIFICATION No.2**

In accordance with the note orders of the Vice-Chancellor dated 18.01.2018 and 07.02.2018, the applications are invited for engagement as **Consultant – One no.** (Administration and Finance) from the retired officers not below the rank of Deputy Registrar (in Level 12/Grade Pay of Rs. 7600-00 and above) or equivalent preferably having worked in University System/Government Organizations/Institutions / autonomous bodies in Rashtriya Sanskrit Vidyapeetha, Tirupati on contract basis initially for a period of ONE YEAR extendable on similar terms and conditions mentioned below:

1. The Consultant should have the experience to handle Administration/Academic/ Purchase procedures/Vigilance matters/disciplinary proceedings, well versed with GFRs etc. and has to function the work related to it.
2. The Consultant shall have the experience in handling the matters related to Ministries/UGC etc
3. The Consultant shall be required to perform all other such duties of their respective fields as assigned by the Vice-Chancellor/Registrar from time to time during the period of engagements.
4. A fixed honorarium of Rs. 50,000-00 (Rupees Fifty Thousand only) per month will be paid.
5. The maximum age limit for applying for the post of Consultant is 65 years.
6. The consultant shall not be entitled to any other such kinds of benefits admissible to the regular employees of the Vidyapeetha.
7. The consultant shall not have any right over regularization/re-employment on the basis of such appointment.
8. Renewal of consultant period is subject to periodic review over the period of engagement.
9. The Vidyapeetha administration reserves the right to terminate the engagement as consultant at anytime even before the stipulated time without assigning any reasons thereon.
10. The Vidyapeetha administration reserves the right to withdraw this notification at any point of time.

The interested candidates should submit their application along with Bio-Data and enclosures to "The Registrar, Rashtriya Sanskrit Vidyapeetha, Tirupati - 517 507 (A.P.)" (Email ID: registrar\_rsvp@yahoo.co.in). The last date for receipt of application is extended up to 16.02.2018 by 5.30 p.m. Applications received after the last date shall not be entertained.

  
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**Note : Applicants who have already applied to the notification dated 19.01.2018 need not apply again.**

**RASHTRIYA SANSKRIT VIDYAPEETHA :: TIRUPATI**

**General Conditions for Selection of Consultant :**

1. The initial engagement of a person as Consultant will be for the period in the Terms of Reference (ToR) or one year, whichever is less. After expiry of initial term, engagement may be extended based on requirement and on review of the performance of Consultant(s), with the approval for a maximum period of one year at a time.
2. The appointment of Consultants would be on full-time basis and they would not be permitted to take up any other assignment during the period of Consultancy.
3. The appointment of Consultants is of a temporary (non-official) nature against the specific jobs or against identified vacancies.
4. The engagement of Consultants can be terminated by the Vidyapeetha at any time without assigning any reason thereof. However, Consultant will have to give 15 days' advance notice or remuneration in lieu thereof before resigning from the engagement. This should be clearly indicated in the circular/advertisement for engagement of Consultants as well as in the offer letter.
5. The Consultant(s) shall be eligible for 8 days' leave in a calendar year on prorated basis. No remuneration for the period of absence in excess of the admissible leave will be paid to Consultants. Un-availed leave shall neither be carried forward to next year nor encashed.
6. The Consultant shall be required to observe the normal office timing and may also be called upon to attend the office on Saturday, Sunday or any holiday in case of exigencies of work.
7. The Consultant shall mark attendance mandatorily and failing which, may result in deduction of remuneration.
8. TDS (Tax Deduction at Source) as admissible shall be deducted from the monthly remuneration of Consultants. A TDS certificate shall be issued by the concerned DDO on demand.
9. The retired Government Employee engaged as Consultant shall continue to draw pension and Dearness Relief thereon during the period of his engagement as Consultant.
10. The engagement as Consultant shall not be considered as a case of re-employment.
11. Normally, the maximum age limit for all categories of Consultants will be 65 years. However, engagement beyond 65 years and upto 70 years could be with the approval of the Board of Management keeping in view his/her good health appropriate for the work and the level of expertise and in rare cases.
12. Allowances: Consultants shall not be entitled to any kind of allowance or accommodation facility. However, should they require to travel inside the country in connection with the official work of the Vidyapeetha, TA/DA as admissible to a regular employee of the same grade he/she retired from will be paid to him/her after obtaining approval of the competent authority.

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13. Confidentiality of data and documents.

- (i) The Intellectual Property Rights (IPR) of the data collected as well as deliverables produced for the Vidyapeetha shall remain with the Vidyapeetha.
- (ii) No one shall utilize or publish or disclose or part with, to a third party, any part of the data or statistics or proceedings or information collected for the purpose of his/her assignment or during the course of assignment for the Vidyapeetha without the express written consent of the Vidyapeetha
- (iii) The consultant shall be bound to hand over the entire set of records of assignment to the Vidyapeetha before the expiry of the contract, and before the final payment is released by the Vidyapeetha

14. Conflict of Interest

- (i) The Consultant shall in no case represent or give opinion or advice to others in any matter which is adverse to the interest of the Vidyapeetha nor will he/she indulge in any activity outside the terms of the contractual assignment.
- (ii) The Consultant shall not claim any benefit/compensation/absorption/regularization of service with this Vidyapeetha.

  
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